

Restore

providing homes – giving hope

Housing Project Worker

Restore is a Christian charity which aims to provide accommodation and support for people from York who would otherwise be homeless.

Restore works in partnership with Green Pastures Housing and other local landlords to lease and manage properties and provide support for its tenants so that having found a home they are also equipped to sustain their tenancy.

Restore began housing people when our first house opened in July 2011. Since then we have grown steadily and now manage seven properties across York, housing a total of 26 men and women who would otherwise be homeless. In the Autumn 2016 we will be opening our eighth property, providing another four bed spaces for people in need.

Restore seeks to employ a Housing Project Worker to join our existing team of staff supporting our tenants. The role will entail the following duties:

- Conducting house visits and welfare checks on tenants on a weekly basis
- Attendance at meetings with other local providers and the local authority
- Interviews with potential tenants
- Completion of initial assessments with new tenants
- Completing support plans for tenants and implementing the various aspects of these plans through either your own provision, other organizations or volunteers
- Assisting tenants with their financial management
- Collection of rent top ups and assisting with benefits claims
- Maintaining records about tenants, properties and support plans
- Maintaining a log of all activities relating to properties and tenants
- Implementing the charity's policies in respect to vulnerability, safety, lone working, data protection and confidentiality
- Upholding and promoting the core values and beliefs of *Restore* (York) Limited
- Assisting with on call procedures throughout some evenings and weekends
- Attendance at *Restore* social events and drop ins
- Commitment to pray regularly for *Restore* and its tenants

Core Beliefs and Values

Restore believes that all people, regardless of our background:

- are made in the image of God and are therefore worthy of respect
- have fallen short of God's perfect standard
- are worthy of a second chance
- can be reconciled to God through Jesus Christ who came to "bring life in all its fullness"

Person Specification

Working with vulnerable people can often mean confronting anti-social and challenging behaviour. Issues such as substance misuse, addictions, poor mental health, anger, anxiety and depression are often prevalent within the client group with whom we work. Whilst adequate training can be offered, it is essential that the candidate possesses excellent interpersonal skills (such as assertiveness, communication, resilience and compassion) in order to deal with people who are exhibiting challenging behaviour. It is also essential that the candidate has some level of experience in dealing with people who may present with such issues.

In addition to being able to work with people demonstrating challenging behaviour it is also essential that the candidate has strong admin skills as well as being conversant with IT programmes such as Microsoft Word, Outlook and Excel.